



Frequently Requested Workshops

Governance

Board Member Conduct and Protocol

Board Member Orientation

Board Member Roles & Responsibilities

Boards and Collective Bargaining

Building Effective Governance Teams / Board and Superintendent Roles and Relationships

E-mail Policies

Effective Use of Legal Counsel

Ethics, Conflicts of Interest and Public Service

Public Meetings Law (Brown Act)

Public Records Act

Elections

Bond Campaigning

Campaign Finance/Contribution Limitations

Election Do's and Don'ts on Campus

Guidelines for Mass Mailings Sent at Public Expense

Political Activity by Staff and Third Parties

Proper Use of Facilities for Political Activity

Public Agency Involvement in Ballot Measure Elections

The California Voting Rights Act

Timing and Conduct of Election

Labor & Employment

Accommodating Employees with a Disability

Administering the Contract

Affordable Care Act – Health Care Reform

Americans with Disabilities Act

Collective Bargaining – Basics and Advanced

Investigations: Successful Strategies and Methods

Certificated Employee Status

Effective Evaluation and Discipline of Employees

Effective Handling of Complaints Against Employees

Employee Drug Testing

Employee Leaves: FMLA/CFRA

Employee Leaves: Differential

Employee Leaves: Education Code Leaves

Effective Practices in Personnel Management

Evaluation of Superintendent

Hiring and Employment Contracts

How to Conduct an Evidentiary Hearing

Interest-Based Bargaining

Introduction to the EERA and Negotiations
Layoff Procedures for Certificated and Classified Employees
Legal, Effective & Accurate Document (LEAD) – Framework for Positive Communications, Evaluations, Discipline & Investigation
Making Sense of the Family and Medical Leave Act
Negotiating the Use of Student Achievement Data in Employee Evaluations
Personnel Management for Superintendents

Planning, Preparing for and Conducting Traditional Collective Bargaining
Religious Accommodations and Public Sector Employees
Sexual Harassment and Workplace Bullying
Special Education and Collective Bargaining: The Impact of the IDEA on Negotiations
Superintendency – How California Law Applies
The Interaction Between Workers' Compensation & Disability Laws
Union Rights to Access
Union Grievances

Facilities & Business

Acquiring, Building and Financing a School
Bond Elections and Financing
Construction
Contracting Out
Defending Assaults on the Construction Project – Stop Payment Notices, False Claims, Payment and Change Orders
Developer Fees
Facilities
Finance
Long-term Debt Financing

Minding Your Contracts
OK, the Bond Passes – Now What?
Parcel Taxes
Personal Services Contracting
Public Bidding and Purchasing
Private Financing of Public Agency Solar Transactions
Real Property
Surplus Property
Use of Surplus School Property – Options for School Districts

Students

Bullying Prevention
Conducting Internal Investigations of Students and Employees: Successful Strategies and Methods

Confidentiality Issues
Expulsion Hearings – Evidentiary Issues, Dealing With Advocates

FERPA and Student Records
Hiring and Supervising Athletic Coaches
Involuntary Transfers
Mandatory Reporting and Megan's Law
Public Services for Private School Students and
Reimbursement for Private School Costs
Residency, Caregiver Affidavits and Inter-District
Transfers
School Violence Prevention and Threat Assessment
Serving Students with Diverse Backgrounds
Student Bullying and the Bullying Complaint Process

Student Discipline, Suspension and Expulsion
Student Discipline Alternatives
Student Fees and the Free School Guarantee
Student Free Speech Rights
Student Gender Identity
Student Records and Record Requests
Student Search and Seizure Issues
The Law Regarding Administration of Medication on
Campus
The Open Enrollment Act

Special Education

A History and Overview of Special Education Law
Addressing Educational Mental Health Needs
Addressing Sensory Issues at School
Addressing Student Health Issues
Board Member's Guide to Special Education
Behavior: Eligibility and Safety
Common Core and the IDEA
Conducting and Writing Legally Compliant Assessments
Effectively Managing Difficult IEP Meetings
Ensuring Parental Participation and Avoiding
Predetermination
General Educator's Guide to Special Education
Key Aspects of a Legally-Defensible IEP
Section 504
Least Restrictive Environment

Preparing for Mediation and Due Process
Prior Written Notice
Private School Students with Disabilities
Responding to CDE Complaints
Responding to OCR Complaints
Serving Preschool Students with Disabilities
Serving Students with Autism Spectrum Disorders
Special Education and Student Discipline
Student Records
Transition Planning under IDEA
Transportation and the IDEA
Understanding and Implementing Section 504
Writing Legally Compliant IEP Goals
Writing Procedurally Compliant IEPs

Technology & Innovation

E-mail Policies

Employee and Student Use of the Internet and E-Mail

Employee Speech and Privacy in Cyberspace

Impact of Social Media and Technology on Personnel Matters

Technology Legal Issues

Charter Schools

Charter School Facilities Issues

Charter School Oversight and Governance

Charter Schools vs. Traditional Public Schools: What's the Difference?

If You Can't Beat 'Em, Join 'Em: Operating a Dependent Charter School